

## Position Description HR41

<b>Position Title:</b>	Therapeutic Care Coordinator
<b>Business Unit / Team:</b>	Moving on Program (MOP)
<b>Position Reports to:</b>	Clinical Practice Leader
<b>Employment Type:</b>	Full time
<b>Classification:</b>	Level 5 – SCHADS Award

### About Kennerley Children's Homes

For over 155 years, Kennerley has been an integral part of caring for vulnerable Tasmanian children. While we believe that children and young people should grow up within their family of origin wherever possible, the reality is that this is not always safe. Our focus is on providing safe care for children and young people who cannot live at home, tailored to their age and stage of development. Care is provided by formally trained and assessed supportive family-based foster and kinship carers, as well as through our Moving on Program supporting young people to develop the skills they need to live independently.

Kennerley's Model of Care provides the foundation of our practice, with the pillars being:

- Child, Family and Carer Centred Practice;
- Practice based on Trust and Relationships;
- Trauma Integrated Care; and
- Robust Clinical Governance.

Our model of care is driven by evidence-based contemporary social work practice informed by respected experts in the areas of child development, attachment, child trauma and resilience that aims to enhance every child and young person's opportunities to thrive.

### Position Summary

The Moving on Program assists young people aged between 15 and 22 years to transition from foster, kinship or other forms of care into independent living. Young people live independently in a 2-bedroom unit, shared with another young person within a safe unit complex and assisting them to develop the skills and confidence to be independent and to achieve goals related to study, career, wellbeing and safe relationships, including maintaining or reconnecting with their families.

The complex is operated under a caretaker model, with the Coordinator taking responsibility for overseeing the complex, the skill development and connection activities and providing coaching and mentoring. The coordinator is responsible for the development of strong partnerships with Governmental and community organisations working with youth to ensure all young people have access to the supports they need and a smooth pathway into greater independence.

## Delegated Authority

The Therapeutic Care Coordinator - MOP works under general direction from the Clinical Practice Leader and has delegated authority to undertake responsibility for planning and coordinating Kennerley's Moving on Program. This person is expected to exercise professional judgment and decision making within the scope of their delegated authority, demonstrate initiative and be able to plan, organise and manage their own work.

The Therapeutic Care Coordinator may be required to supervise lower classified employees, volunteers or work placement students.

The Therapeutic Care Coordinator will have on-call responsibilities and be remunerated accordingly through participation in Kennerley's After-Hours roster.

## Direct Reports

The Therapeutic Care Coordinator supervises the Caretakers of the Moving on Program and will be responsible for the provision of coaching and guidance to the caretakers to support them to mentor other young people within the program.

## Duties and Responsibilities

- Apply the principles of Kennerley's Model of Care across your professional activities.
- Understanding and exercise your responsibilities and duties to keep children and young people safe pursuant to the *Child and Youth Safe Organisations Act 2023*, the *Children, Young Persons Act (1997)* (and subsequent amendments), and Kennerley's Safeguarding Children accreditation obligations.
- Promote and uphold each young person's rights in line with the Charter of Rights for Children and Young People in Out of Home care.
- Create and maintain strong professional relationships with young people participating in the Moving On program, assist and provide support for them in accordance with their care plans and advocate for them when required.
- Develop and maintain an understanding of youth-focussed services and supports relevant and available to young people participating in the Moving on Program.
- Create and maintain high quality care plans, case notes, and client files, along with other records necessary. Maintain accurate records in accordance with the Australian Privacy Principles (APP's) contained in the Privacy Act 1988 and other associated Regulations when collecting and recording information.
- Attend meetings, liaise, collaborate and consult with Child Safety Services and relevant care teams to ensure planning and care is efficient and meets the expectations of all regulatory & legislative bodies.
- Receive and assess referrals for young people seeking to access the program and undertake appropriate program matching and risk assessment, including the appointment of on-site caretakers.
- Provide educational, skills development and learning opportunities to enhance young people's development, including their career aspirations of the young people

- Create and maintain strong and effective relationships and partnerships with other organisations working with youth, including Child Safety Services, T2i and After Care Support.
- Plan and undertake a wide range of activities that are designed to be person-centred and assist the young person achieve their individual goals.
- Ensure Kennerley is meeting Service Level Agreement key performance measures, along with Kennerley's program outcome measures, and author service delivery reports.
- Deliver training and learning activities to Kennerley's team, including foster and kinship carers, children and young people.
- Assist in developing skills and knowledge in trauma integrated practice, repair parenting and safety through delivering training and learning activities to Kennerley's team, including foster and kinship carers, children and young people.
- Participate in the recruitment, onboarding and training of volunteers, foster carers and mentors.
- Support the Clinical Practice Leader with team activities including essential debriefing, incident management and escalation, and supervision.
- Undertake other duties as required from time to time under the direction of the Clinical Leader.
- Hold a current Working with Children Registration, National Police Check, Child Safety clearance and Driver's Licence.

## Key Performance Indicators

- Each young person has a Care Plan that is culturally appropriate, revised annually and includes goals linked to the Health and Wellbeing Domains for children and young people.
- Each young person has an accurate and up to date file on HEART which includes all relevant information and documentation.
- Each young person is linked with the supports and services they need and has an active referral to Homes Tasmania.
- Young people participate in meetings with other services and are involved in their care team.
- The Moving on Program has an active and accurate program risk assessment and manual and services are delivered in line with this which incorporates Kennerley's Model of Care.
- Young people can provide feedback throughout their journey in multiple ways.
- Annual survey and consultation are undertaken with all young people and their feedback is used in service delivery continuous improvement.
- Records on HEART evidence how young people are included in decisions in accordance with the Charter of Rights.
- Each young person has their own Medicare card, Health Care Card, Working with Vulnerable People card (16 +), photo identification, bank account and card and birth certificate, along with any other relevant documentation.

- Young people actively involved with education, volunteering or employment
- The rights of all young people to safety and security are upheld through the setting of behavioural expectations via initial contract and ongoing discussion.
- Incident reports, Performance Reports to Child Safety and mandatory reporting requirements are met in a timely and professional manner
- Personal participation in professional development opportunities to maintain high levels of skill and knowledge
- Personal mandatory screening and training requirements are up to date
- A high level of self-care and the ability to maintain emotional regulation and participate professionally as a member of the Kennerley team.

## Selection Criteria

- Understands the importance of Safeguarding children and young people and can demonstrate how this is done in practice, including the importance of cultural safety.
- Tertiary qualifications in Social Work, Psychology, Counselling, Health or Human Services disciplines preferred or equivalent experience supported by a proven ability to provide support, supervision and proficiency in case management.
- A sound understanding of the Child Safety and Out of Home Care sectors, with the ability to create effectual care plans that deliver against young people's needs in line with the Health and Wellbeing domains.
- Advocate for the rights of the young person and effect change through representations to Government and other statutory entities.
- A demonstrated ability to develop and maintain positive and supportive relationships with young people whilst maintaining professional boundaries.
- A continuous improvement mindset with the ability to demonstrate initiative while working both independently and within a team.
- Excellent verbal, written communication skills and the ability to influence positive outcomes for children and young people with a broad range of community and care stakeholders.